

KIWANIS VILLAGE NANAIMO

POSITION DESCRIPTION:	LICENSED PRACTICAL NURSE
DEPARTMENT:	NURSING
CLASSIFICATION:	LICENSED PRACTICAL NURSE
RATE:	AS PER WAGE SCALE
REPORTS TO:	MANAGER OF NURSING SERVICES

ROLE SUMMARY:

Under the direction of the Manager of Nursing Services, Licensed Practical Nurse positions are at Full Scope. Licensed Practical Nurses: act as the Team Leader for their shift on their assigned floor, supervise Resident Care Aides and other designated staff; participate fully as a member of the Interdisciplinary Team; direct work assignments; perform a role in the fire and emergency preparedness as outlined in the Emergency Response Plan; participate in employee and student performance evaluation, training and orientation; perform nursing treatments and procedures; perform resident care duties; and administer medications.

DUTIES AND RESPONSIBILITIES:

1. Supervises Resident Care Aides and other designated staff by acting as a team leader: directing work assignments; updating treatments, care plans, and nursing communication tools on an ongoing basis, communicating appropriately with residents' family members.
2. Performs nursing procedures such as: catheterizations; applying and changing sterile dressings and/or non-sterile dressings; colostomy care and irrigation; taking and recording blood pressure; administration of routine and PRN medications including performing sub-cutaneous and intra-muscular injections; suppositories and/or enemas; taking temperatures, pulse and/or respirations; admissions and transfers of residents.
3. Records and charts medication administration; resident observations: objective and subjective symptoms; problems, changes, and/or concerns; and reports to the Registered Nurse.
4. Collaborates with the Registered Nurse and provides input in formulating, implementing and evaluating nursing care plans for residents.
5. Participates in nursing department audits; inventory control, interdisciplinary referrals, under the direction of the Manager of Nursing Services.
6. Provides personal care to residents; assists residents with meals; transports residents within the facility and provides assistance as required.

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7. Works cooperatively with other staff and departments to ensure resident care needs, including dietary and activation program needs, are met.
8. Communicates effectively with other department staff concerning resident status.
9. Attends relevant committee meetings such as: Medication Safety, Occupational Health and Safety, Team Meetings and Nurses Meetings, Infection Control, and in-service programs.
10. Provides input to Quality Improvement initiatives as required.
11. Chairs Care Conferences for assigned residents and prepares/collects all relevant information to conduct review.
12. Participates in employee and student performance evaluation, training and orientation.
13. Performs other related duties as assigned.

QUALIFICATIONS:

Education and Experience:

1. Current B.C. Practical Nurse License including Full Scope of Practice capability.
2. Current AIS Competency – certificate for completion of annual testing.
3. One year's recent related experience or an equivalent combination of education, training and experience.

Skills and Abilities:

1. Ability to communicate effectively both verbally and in writing.
2. Ability to deal with others effectively.
3. Physical ability to carry out the duties of the position.
4. Ability to supervise.
5. Ability to organize work.
6. Ability to operate related equipment.